

Condominium Plan 9612304
Riverside RV Village
Board Meeting Minutes
May 15, 2016

In Attendance: Mark Mackenzie, Gary Coombe, Val Summers, Linda Mugleston, Pat Coupland, Bev McAllister

Regrets: Ford Mallett

1. **Meeting Called to Order:** Mark Mackenzie called the meeting to order at 9:05 am.
2. **Approval of Previous Minutes:** Moved by Mark Mackenzie, seconded by Pat Coupland to accept the minutes Of April 17, 2016 as distributed. Motion carried. Redacted minutes will be posted on the website.
3. **Additions to the Agenda:** Water document FAQ and Update to Lot XX to Old Business.
4. **Old Business:**
 - a. **Front Gate Closure:** Times for the rolling gate will be adjusted to the summer hour schedule. Opening will be at 7:00 am and closure will be at 9:00 pm. **Action:** Update Caretakers to make the adjustment.
 - b. **Clubhouse Agreement Rewording:** No tables and chairs to be moved through the Men's Washroom. If those using the facility opt to do their own cleaning after a booking, the floor must be cleaned using water only- no detergents. **Action:** make the changes.
 - c. **Board Duties Document:** **Action:** Please review the document distributed and make changes to titles and job descriptions and give to XX for retyping before the AGM.
 - d. **Items for Mobile:** **Action:** Have Park Managers check with XX regarding approval for purchases and include details regarding purpose of purchase on invoices for the Treasurer.
 - e. **WiFi:** WiFi has been worked on for the past few weeks. It should be more stable. A document has been drafted for the website and to be shared at the AGM regarding what people can expect in regards to usage. In the future alternatives may need to be looked into to provide a stronger and more stable service. **Action:** check into a tower at Forest Heights Golf course which may be available.
 - f. **Playground:** We are looking at installing 3 pieces of equipment and beginning preparation for a sport court. A suggestion was made also to upgrade the existing horseshoe pits. **Action:** continue looking into options for the sports court and will work with XX to have a proposed design ready for presentation at the AGM.
 - g. **AGM:** **Action:** do up a power point presentation to cover the Board review portion and look into the mic situation. **Action:** check with XX regarding a mic as well and be set to do a tour of the website. **Action:** recruit volunteers for registering at the door and get any documents

ready. **Action:** meet at the clubhouse Friday, June 3rd at 3:00 pm to set up and review any last minute items.

- h. **Water Document FAQ:** Document is ready for posting on the website after some typo corrections. Wording changes also approved for Rules and regulations document. **Action:** submit wording changes of procedural document to XX for revision.
- i. **Lot XX Update:** A meeting will be held with the Owners to discuss disclosure of information.

5. **New Business:**

- a. **Redirection to Town:** Any complaints from Owners regarding building infractions should be directed to the Board of Directors, who will investigate and then determine if the complaint should be directed to the town of Sundre.
- b. **Tree Topping:** XX wishes to top several trees in his yard and would like to contact other Owners who may wish to share in the cost of the lift and work. **Action:** have XX contact XX with info and invite XX to speak to this at the AGM.

6. **Adjournment:** The meeting was adjourned at 10:40 am.