

RIVERSIDE RV VILLAGE

CONDOMINIUM CORPORATION NO. 9612304

RULES AND REGULATIONS

AS APPROVED BY

THE BOARD OF DIRECTORS

June 24, 2018

Amendments on page 2

AMENDMENTS

April 21, 2018

1. **11. Accessory Structures and Building Standards:** Numbering changes.
2. **17. Guest Policy:** Changes to the last line: After 14 days the guest recreational vehicle must be removed from the park or to your assigned storage space for a minimum period of not less than 7 days.
3. **22. Tents:** Addition of a sentence: *See section 17 for applicable rules.*
4. **26. Garbage:** Changed the address of the Town recycling facility: *at 6th St. and 3rd. Ave. SE.*
5. **35. (a) (4) Vehicle Use and Parking:** Wording changes regarding golf carts: Gas or electric golf carts, all-terrain vehicles used solely for the purpose of authorized park business and/or maintenance, and motor scooters used for medical purposes may be operated within the Park with extreme caution. *The Owner of a golf cart must obtain a registration sticker from the Board. This sticker will be displayed visibly on the golf cart. Operators of golf carts must be 16 years of age or older with a valid driver's license. Golf carts must be operated in compliance with the rules and regulations of the Alberta Traffic Safety Act.*
6. **38. Services (a) Electrical and (b) Water Supply and Sewer Service, Roles and Responsibilities:** These sections have been reworded to reflect current usage rules for these services.
7. **41. Estoppel Certificate:** Corrected spelling of estoppel and added: *A Compliance Certificate indicating that all recreational vehicles, decks, sheds or accessory items are compliant with park Rules and Regulations will need to be issued by the Board before the Estoppel will be issued. As stated in Rules and Regulations Section 21 Lot Identification, it is the owner's responsibility to have lot lines clearly identified by permanent flush stakes or markers. A compliance certificate will be provided by the Board within two weeks of a request during the in season and within one month during the off season. Rushes MAY BE considered at an additional fee of \$250.00.*
8. **42. Storage Area:** This section has been reworded to reflect current usage rules for this area.
9. **43. Fire Emergency:** Wording changes: phase 3 to *loop 3*, The code is available from *the Park Managers.*

June 24, 2018

1. **36. Recreational Vehicle Mobility:** This section has been rewritten for clarity.
2. **41. Estoppel Certificate:** Remove in line 4: *before an estoppel will be issued* and add in line 4: *prior to a request for an estoppel.*

RIVERSIDE RV VILLAGE
RULES AND REGULATIONS OF
CONDOMINIUM CORPORATION 9612304
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RIVERSIDE RV VILLAGE
CONDOMINIUM CORPORATION NO. 9612304
RULES AND REGULATIONS

As approved by the Board of Directors

1. Site Development Plan and Permit Requirements:

Prior to any development commencing in Riverside RV Village a site development plan must be produced showing the location(s) or planned location(s) of the RV, services, adjacent and detached accessory structures, fire pits, parking pads and privacy screens. In addition, any landscaping including the planned removal of any coniferous trees with a ground level trunk diameter of four inches (10.16 cm) or greater must be indicated. When landscaping an area care must be taken not to cause interference with the natural drainage of water. All measurements including the size of any planned or existing structure(s), set-backs from property boundaries, distances between structures, from fire pits and from creeks at the top of the bank if applicable must be clearly shown on the plan. The plan must also include a brief description of the type of construction proposed and the colours of siding and roofing materials. The site plan must be submitted to the Board of Directors member responsible for site plan approvals in three copies. If the site plan meets the requirements outlined in these Rules and Regulations it will be stamped approved and signed by the Board member within 14 days of receipt. One copy will be retained by the Board member, one copy by the owner and one copy will be presented to the Town of Sundre Manager of Planning and Development when applying for the Town development permit. A development permit will not be issued until an approved site plan is available. Construction of additions, decks exceeding two feet (0.61 m) in height as measured from grade to top of the floor, deck covers, enclosed decks, gazebos, guest cabins of any size, and sheds exceeding 107.6 square feet (10 sq. m) require a Town development permit.

2. Permanent Structures:

No permanent buildings or structures may be built on individual lots within Riverside RV Village.

3. Grandfathering of a Development:

If the development on a site was completed in accordance with the Rules and Regulations in force when the development occurred but is not in compliance with these Rules and Regulations, the development may be “grandfathered”. However, development that took place that was not in compliance with the Rules and Regulations in force at the time of the development must be brought into compliance by the current owner or any new owner.

4. Recreational Vehicle Definition:

(a) A recreational vehicle is a portable structure designed and intended to provide temporary mobile living accommodation (not year round occupancy) for travel or recreational purposes which either has its own motor power or is mounted to or drawn by another motorized vehicle, and without limiting the generality of the foregoing, includes a motor home, truck camper, tent trailer, fifth wheel trailer, park model trailer or travel trailer but does not include a mobile home.

(b) In addition to (a) above, a recreational vehicle park model trailer is designed to be capable of relocation, mounted on a single chassis, on wheels, completed structurally with all plumbing (except holding tanks), electrical and heating services included and be accessible to all portions of the unit without exiting the unit.

(c) Converted buses and vans and similar type vehicles are not permitted unless written permission has been granted by the Board of Directors.

5. Maximum Recreational Vehicle Size:

(a) With the exception of park model recreational vehicles, the maximum length permitted is 40 feet (12.2 m). The maximum length permitted for park model recreational vehicles is 44 feet (13.4 m) excluding bay or bow windows.

(b) With the exception of park model recreational vehicles the maximum width permitted is 8 feet (2.4 m) but extendable using factory installed slide outs. The maximum width for park model recreational vehicles is 14 feet (4.27 m) excluding bay or bow windows.

(c) Park model recreational vehicles are limited in overall size to 538 square feet (50 sq. m). While they can be up to 14 feet in width and/or up to 44 feet in length, they cannot be both, as that would add up to 616 square feet, and no Town of Sundre approval would be granted within the park.

(d) The maximum recreational vehicle height permitted for recreational vehicles built in a certified factory, including park models, is as determined by the manufacturer. The maximum height for park models that have been manufactured outside a certified factory is 14 feet (4.27 m) as measured from the bottom of the wheels to the highest point of the roof.

6. Recreational Vehicle Construction:

All recreational vehicles, with the exception of park models, shall be built in a controlled factory environment by manufacturers that are members of, and recognized by, the Canadian Recreational Vehicle association (CRVA) and be licensed for manufacture of recreational vehicles. All recreational vehicles built in a certified factory must be CSA and/or ULC approved prior to leaving the factory. No recreational vehicle may be constructed on site in Riverside RV Village. If a park model is built outside a certified factory, it must have inspections completed and permits issued by all building disciplines prior to being delivered to the lot. Any park models built outside a certified factory must meet or exceed all Province of Alberta construction standards. Any repairs done to a recreational vehicle shall cause the recreational vehicle to retain the same style, shape and materials as used when the unit was delivered by the manufacturer.

7. Minimum Set-Back Requirements:

(a) Recreational vehicles and any adjacent accessory structure including slide-outs, extensions and windows shall be at least:

- (1) 9.84 feet (3.0 m) from any creek as measured from the top of the bank,
- (2) 9.84 feet (3.0 m) from the front property boundary,
- (3) 9.84 feet (3.0 m) from the rear property boundary,
- (4) 4.92 feet (1.5 m) from any side property boundary.

(b) Detached accessory structures or any portion thereof except eaves shall be at least:

- (1) 9.84 feet (3.0 m) from the front property boundary,
- (2) 1.0 feet (0.3 m) from the side or rear property boundary,
- (3) 9.84 feet (3.0 m) from any creek as measured from the top of the bank.

8. Parking:

Each lot in Riverside RV Village must have a minimum of one parking space measuring 9.02 feet (2.75 m) by 18.04 feet (5.50 m).

9. Satellite Dish Antenna:

Satellite dish antenna larger than 3 feet (0.91 m) in diameter are not permitted. Written permission must be obtained from the Board of Directors for the installation of more than one satellite dish antenna per lot.

10. Commercial Use:

There shall not be any commercial, professional, home occupational or other business carried out in Riverside RV Village, nor shall there be any signs or advertising posted or visible on common property or

individual lots. One property for sale sign may be posted on an individual lot but property for sale signs are not permitted on common property.

11. Accessory Structures and Building Standards:

(a) Adjacent Accessory Structures:

The length of an adjacent accessory structure including any cantilevered projection shall not exceed the body length of the recreational vehicle and the width, excluding the eave projection, shall not exceed 12 feet (3.66 m) to a combined maximum area of 960 square feet (89.18 m²) of the recreational vehicle and the adjacent accessory structure with the exception of a park model recreational vehicle which may have a combined maximum area of 1144 square feet (106.27 m²). An eave projection not exceeding 18 inches (45.72 cm) is permitted. An adjacent accessory structure shall not exceed 14.8 feet (4.5 m) in height and shall not exceed 2 feet (0.61 m) above the recreational vehicle roof. Additions may be constructed with: either three walls and the fourth wall being the recreational vehicle or with four walls. Installing an easily removable moisture proof connection will be permissible upon Board approval. Any permanently installed propane, natural gas or wood burning appliance must have the appropriate permits applied for, meet the standards set out in the provincial codes and must be inspected and approved by the appropriate gas or building inspector prior to being used. Any electrical wiring must also have applicable permits obtained and inspections completed. Any portable or electric or propane heating units must be CSA approved and maintained in good working condition.

(b) Guest Cabins:

(1) If a detached accessory structure is to be used for sleeping accommodation, it shall be required to meet the Alberta building code standard for sleeping areas prior to being used for that purpose. Any electrical wiring must have the applicable permits obtained and inspections completed. All portable electric or propane heating units must be CSA approved. Any permanently installed electric, propane or natural gas appliances must have the appropriate permits applied for and meet the standards set out in the provincial codes and must be inspected and approved prior to use. All heating units must be designed for use in non-ventilated areas and be maintained in good working condition. Cooking facilities and any type of wood burning appliance are not permitted.

(2) A maximum of one guest cabin, on skids to facilitate relocation, per lot will be allowed with a maximum size of 10 feet by 12 feet (3.05 m by 3.66 m) including any cantilevered projections. A guest cabin will be allowed a 4 foot (1.22 m) covered but otherwise unenclosed veranda on one side of the cabin. A maximum eave projection of 1 foot (0.30 m) is permitted. The maximum height shall not exceed 10 feet (3.05 m) as measured from grade to peak. With Board approval and to minimize flooding risk, owners should be allowed to increase their grade with the appropriate level of fill.

(c) Sheds:

A maximum of two sheds, on skids to facilitate relocation, are allowed per lot. A guest cabin will be counted as a shed in this count. Additionally, one wood-box with at least one side open and maximum dimensions of 8 feet (2.44 m) high by 8 feet (2.44 m) long by 4 feet (1.22 m) deep shall be allowed per lot. If all sides of a wood-box are enclosed, it shall be deemed to be a shed and governed by the rules governing sheds. One shed will not exceed a maximum size of 10 feet by 12 feet (3.05 m by 3.66 m) including any cantilevered projections and the second shed will not exceed a maximum size of 8 feet by 10 feet (2.44 m by 3.05 m) including any cantilevered projections. A shed will be allowed a 4 foot (1.22 m) covered but otherwise unenclosed veranda on one side of the shed. A maximum eave projection of 1 foot (0.30 m) is permitted. The maximum height shall not exceed 10 feet (3.05 m) as measured from grade to peak. With Board approval and to minimize flooding risk, owners should be allowed to increase their grade with the appropriate level of fill.

(d) Garages and Carports:

No structure may be used as a garage or carport.

(e) Gazebos:

One gazebo, mounted on skids to facilitate relocation, is permitted per lot. The maximum size is not to exceed 120 square feet (11.1 m²). The maximum height from peak to grade must not exceed 10 feet (3.05 m). With Board approval and to minimize flooding risk, owners should be able to increase their grade with the appropriate level of fill. An eave projection of 1 foot (0.30 m) is permitted. Walls not higher than three feet are permitted. Canvas or screen type material may be used for the remainder of the wall structure, but must be designed to be removable or to comply with the open concept of a gazebo.

12. Storage/Parking of Accessory Items:

There shall not be more than one accessory item such as a boat, all-terrain vehicle, utility or any other type of non-recreational vehicle or equipment stored per lot.

13. Tarps/ Covers:

No coloured tarps are allowed except for winter closure or short term coverage of building materials. If used as a winter closure, the tarp must be removed by the following May long weekend. Clear polyethylene may be used to cover firewood or other items. A tarp may be used as a temporary shelter but must be removed at the end of the short term activity.

14. Occupancy Limits:

Riverside RV Village is zoned Recreational Vehicle District (RV-1). This designation provides for the control and placement of recreational vehicles not designed for year round occupancy. Occupancy in the park is

limited to a maximum of 240 days per calendar year regardless of the number of lots owned, rented or otherwise occupied. Deep service lots 1 to 12 are exempt from this restriction.

15. Creeks:

The creeks and creek banks 10 feet (3.05 m) on both sides of the creek are Crown Land and administered by Alberta Environment and Sustainable Resource Development. Creeks and creek banks are not part of the common property. Owners may not landscape or alter the creek banks or dam or divert or do anything in the creek itself that may affect the flow of water or fish habitat without written approval from Alberta Environment and Sustainable Resource Development.

16. Recreational Vehicles Per Lot:

A maximum of one recreational vehicle per lot is permitted. The storage of a second unoccupied recreational vehicle is permitted during the period October 1st to the following May long weekend.

17. Guest Policy:

Guests are welcome but their recreational vehicle must be accommodated within the confines of the owner's lot. Since only one recreational vehicle is permitted per lot, any other recreational vehicle or tent is considered a guest and is restricted to a maximum 14 day stay. After 14 days the guest recreational vehicle must be removed from the park or to your assigned storage space for a minimum period of not less than 7 days.

18. Firewood:

Firewood piles must not exceed 4 foot 6 inches (1.37 m) in height.

19. Privacy Screens:

One privacy screen per lot is permitted. Privacy screens may be of framed lattice and limited to a maximum of 16 feet (4.88 m) long and 4 feet 6 inches (1.37 m) high.

20. Fences:

Fences on common property that are maintained by the park are the only fences permitted. Fences shall not be erected by individual lot owners. A free standing property boundary marker not exceeding 1.5 feet (0.45 m) in height may be placed along the boundary of a lot to distinguish the lot boundary and the common property road allowance.

21. Lot Identification:

All lot lines shall be clearly defined on the ground by permanent flush stakes or markers. Each lot shall display the park lot number in a prominent and visible location at the front of the lot for both identification purposes and timely response by emergency personnel.

22. Tents:

Tents used as accommodation are permitted on a temporary basis. See section 17 for applicable rules.

23. Conduct:

Owners are responsible for the conduct of all persons on their property. They are to ensure that all Park Rules and Regulations are followed at all times and ensure their activities do not unjustly interfere with the enjoyment of the Park by other owners and visitors to the Park. Owners will be held financially responsible for any damage to Park property, equipment or facilities caused by themselves, their family or guests. Information on the use of the water and sewer system, fire bans, and other important information regarding the use of Park facilities will be posted on the notice board at the front gate. Owners are responsible to ensure that any restrictions on the use of Park facilities and equipment are adhered to at all times.

24. Noise:

Quiet time in Riverside RV Village is from 11:00 p.m. to 7:00 a.m. The use of chain saws, lawn mowers and similar type of equipment and work on ongoing projects such as construction may take place from 9:00 a.m. to 9:00 p.m. Radios and other sound producing equipment must be kept at a reasonable volume that will not disturb other people.

25. Pets:

All pets must be kept on a leash and under control at all times when off the owner's lot. Animal waste must be cleaned up immediately.

26. Garbage:

All garbage must be deposited in the garbage containers that are located at three locations within the Park. During the off-season only the containers located by the front entrance to the Park will be in use. These containers are for house-hold type garbage only. Large items, construction debris, vegetation and garden debris, furniture and similar items are not to be put into these containers. In addition, hazardous materials such as batteries, petroleum products, paint and similar products are not to be put in these containers. Prohibited materials may be disposed of at the County Waste Transfer Site during their hours of operation. Owners are encouraged to recycle as much waste as possible at the Town recycling facility located at 6th St. and 3rd Ave. SE. Under no circumstances are items to be left on the ground beside, to the rear, or in front of the garbage containers.

27. Washrooms and Laundry Facilities:

These facilities are for the use of owners and their guests only. These facilities are to be left in a clean and tidy condition after use. The Park maintenance and security staff are to be notified if these facilities require attention.

28. Condominium and Special Assessment Fees:

Condominium fees are due January 31st of each year. Special assessment fees will be payable on the date set as the due date.

29. Interest on Late Payments:

All payments of whatever nature required to be made to Condominium Corporation No. 961 2304 (Riverside RV Village) by an owner, if not paid within 10 days from the due date of payment shall bear interest at a rate of 18% compounded monthly from the due date until paid. All payments on account shall be first applied to interest and then to the assessment due.

30. Open Fires:

(a) Open fires must be confined in a non-combustible receptacle located no closer than 6.5 feet (2 m) from any property boundary, and from any combustible material such as buildings, structures or recreational vehicles. It must not be located beneath any tress or branches thereof. The receptacle shall be on mineral soil rock or on concrete and at least 3.28 feet (1 m) from any vegetation. The receptacle shall not be taller than 2 feet (60 cm) as measured from the surface the burning material is to be placed on to the top of the receptacle.

(b) Fires must not be left unattended at any time.

31. Common Property Landscaping:

Owners must obtain written Board approval prior to any landscaping of common property areas.

32. Weapons and Fireworks:

The use of firearms, archery equipment, sling-shots, pellet guns, paint ball guns or similar weapons of any kind is prohibited in any area within Riverside RV Village. The use of fireworks of any kind, bear bangers, flare or other such material or equipment is not permitted in any area within Riverside RV Village.

33. Gates:

The main gate will remain closed when not in immediate use for vehicle or pedestrian traffic. The two emergency exits are for use in an emergency situation only. They will not be used for the normal entry and exit of Park traffic. In special circumstances they may be used for the one time entry or exit of oversize recreational vehicles that cannot be moved to or from their location using the Park roadways.

34. Repair and Maintenance of Private Property:

Individual owners are responsible to keep their lot(s) and recreational vehicle in a neat and tidy appearance, in good repair and in sanitary and non-toxic condition. In cases where this has not happened, the Board may issue a written directive to the owner directing such compliance action as the Board deems necessary. The owner will have 30 days to comply with or show why the owner should not comply with this directive. If the reason(s) for non-compliance are not accepted by the Board and if within 30 days the directive has not been complied with, the Board may arrange for the required maintenance and/or repair to be completed at the owner's expense. These costs shall be payable within 30 days with interest on overdue payments calculated at 18% compounded monthly.

35. Vehicle Use and Parking:

(a) The roadways within the Park are not open to the public. For that reason the operation of motor vehicles within the Park will be governed by the following:

- (1) Operators of vehicles that are licensed for operation on public highways, when operated within Riverside RV Village, must abide by all the rules and regulations contained in the Alberta Traffic Safety Act,
- (2) The maximum speed limit for all vehicles is 15 kph.
- (3) One way only roads must be complied with at all times by all types of vehicles,
- (4) Gas or electric golf carts, all-terrain vehicles used solely for the purpose of authorized park business and/or maintenance, and motor scooters used for medical purposes may be operated within the Park with extreme caution. The owner of a golf cart must obtain a registration sticker from the Board. The sticker must be displayed visibly on the golf cart. Operators of golf carts must be 16 years of age or older with a valid driver's license. Golf carts must be operated in compliance with the rules and regulations of the Alberta Traffic Safety Act.
- (5) Parking on the roadways or common areas within the Park is prohibited.
- (6) Vehicles must not be repaired, serviced or washed on any common property within the Park.

36. Recreational Vehicle Mobility:

All recreational vehicles must retain their travel ability and be liveable with the removal of any additions. Axels, wheels and hitches must remain on the vehicle as well as the original doorways and doors. Park models may have hitches removed but they must remain available on the lot for immediate reinstallation if required.

37. Fire Extinguishers:

All recreational vehicles and structures used for sleeping accommodation must be equipped with a fire extinguisher.

38. Services:

(a) Electrical:

- (1) The electrical distribution system from the meter box to and including the recreational vehicle receptacle designated for the lot owner's use is owned by Riverside RV Village and may be altered, modified or relocated by a lot owner, at the lot owner's expense, with written

Board approval. A recreational vehicle receptacle providing 30 amps, 120 volt service will be provided to each recreational vehicle site.

(2) If a lot owner wants to upgrade their service from the originally provided 120V, 30A service to either 30A, 2 pole 120/240V or 100A, 2pole 120/240V, then a written request to the Board is required. The Board will provide guidance (See 38 (a) (2), (3) and (4)) as to how the service can be upgraded, but the lot owner(s) will be required to sign a "Liability" form assuming responsibility for service to the lot. Please note even after changing the service at the expense of the lot owner, the electrical distribution from the meter box to and including the recreational vehicle receptacle is owned by Riverside RV Village as for Para 38 (a) (1).

(3) The lot owner will require a licensed electrician and permit to upgrade a service to a lot. The electrician is to apply for and provide the permit to the lot owner for any service or change. The electrical service is to be supplied and installed in accordance with the latest edition of the Canadian Electrical Code and authority having jurisdiction.

(4) The Board recommends a maximum 3% volt-drop between the meter box and recreational vehicle receptacle. The Board recommends the new service cable is to be installed within a rigid PVC conduit throughout its length, within a sand bed or a bed of stone free soil. A final inspection certificate is to be obtained and provided to the Board.

(b) Water Supply and Sewer Service, Roles and Responsibilities:

(1) Plumbing fixtures and water lines shall be limited to the recreational vehicle only and shall not be used to service any other structure or facility without written approval of the Board of Directors.

(2) Water and active sewer services are not supplied in the Park year round, as the shallow depth of the services does not allow protection from freezing. The exception is lots 1 through 12 in the front deep services loop. Water and sewer service are turned on at the beginning of the spring season as weather and the ground conditions allow.

(3) Water service will be terminated at the end of the season on the first Monday following the last weekend of September. Sewer service "typically" remains available through the month of October (weather permitting), at which time plugs are inserted at various locations throughout the Park. Water and sewer service status is listed on the main signage at the front of the Park.

(4) Riverside RV Village is responsible for the maintenance of the main water and sewer infrastructure throughout the Park, up to the property line at each serviced lot. Water start-up and shutdown procedures will require access to the water stand-ups on each lot at the beginning of the season in preparation for water services to begin, and again at the end of the season to perform the "blow-down" and winterization procedure.

(5) Lot owners are responsible for water supply and sewer infrastructure inside their own lots from their property line. This includes the underground piping, the above ground water stand, valves, the line to their individual unit(s) and their RV unit itself. This responsibility includes those in the deep service area (lot 1 to 12) because the lines to their lots remain active through the winter.

39. Complaints:

Any owner who has reason to complain about the Park facilities or the actions, activities or conduct of another owner or their guests or the Park security staff may do so in writing to the Board of Directors. The Board of Directors will take action deemed appropriate and reply in writing to the person that submitted the complaint within 14 days.

40. Litter and Debris:

No owner or guest shall leave, throw or deposit litter, refuse or debris of any type on any part of Riverside RV Village or the surrounding area.

41. Estoppel Certificate:

An Estoppel Certificate stating the owner's position with regard to contributions, expense assessment or bylaw default will be issued by the Board upon an owner's request. There will be a \$150.00 charge for this service. A Compliance Certificate indicating that all recreational vehicles, decks, sheds, or accessory items are compliant with Park Rules and Regulations will need to be issued by the Board prior to a request for an estoppel. As stated in Rules and Regulations: Section 21 Lot Identification, it is the owner's responsibility to have lot lines clearly defined by permanent flush stakes or markers. A compliance certificate will be provided by the Board within two weeks of request during the in season and within one month during the off season. Rushes MAY BE considered at an additional fee of \$250.00.

42. Storage Area:

The Park storage area is located in the North East corner of the Park. Owners may store accessory items such as utility trailers, smaller recreational vehicles, and trucks with campers attached, off highway vehicles and similar type items. Owners are charged \$240.00 per year for use of the service. An application form can be downloaded from the Riverside RV Village website (<http://riversidervillage.com>) and fees are payable January 31st with annual condo fees. Owners are required to display their parking tag at all times. Items such as fire pits, construction materials and other such surplus or unwanted items are not allowed in this area excluding maintenance material of Riverside RV Village.

43. Fire Emergency:

In the event of a fire occurring in our Park or the surrounding area it must be reported to emergency services (9-1-1) as quickly as possible. Any available person should meet the emergency personnel at the front gate and give them entry to the Park and directions to the fire. If it is safe to do so, all available personnel should attempt to extinguish the fire. Two fire stations are located in the Park. One is located by the garbage box near the Club House and a second one by the garbage box in loop 3. All owners should know the entry code that will allow access to the lock box containing the key to the fire station. The code is available from the Park Managers or from any Board member. Fire extinguishers, shovels, rakes and fire brooms are available in both fire stations.