

**Condominium Plan 9612304
Riverside RV Village
Board of Directors Meeting
November 29, 2014**

In Attendance: Don Feist, Gary Coombe, Val Summers, Mark MacKenzie, Linda Mogleston

Regrets: Pat Coupland, Dave Howe (both participating by proxy)

1. **Meeting Called to Order:** Don called the meeting to order at 10:23 a.m.
2. **Additions to the Agenda:** None
3. **Approval of Previous Minutes:**
 - a. Moved by XX, seconded by XX to approve the minutes of the September 1, 2014 Board of Directors meeting as presented. Motion carried.
 - b. Moved by XX, seconded by XX to approve the minutes of the September 27, 2014 Board of Directors Meeting as presented. Motion carried.
 - c. Both sets of minutes will be redacted and put on the website.
4. **Old Business:**
 - a. Changes to The Rules and Regulations: as per recommendations from the revision sub-committee which met in the summer of 2014.
 1. Moved by XX, seconded by XX to reinstate any mention of the Town of Sundre Bylaws as written within the Riverside RV. Rules and Regulations. Motion carried.
 2. Moved by XX, seconded by XX to rescind the motion of August 18, 2013 affecting 11 (b), (c) and (e) of the Riverside RV Village Rules and Regulations regarding measuring the height of guest cabins, sheds and gazebos from floor to peak and grade to floor. Motion carried.
5. **New Business:**
 - a. Staff: Moved by XX, seconded by XX that the contract for the caretaking staff will not be renewed as of the termination date of the current contract, December 31, 2014. Motion carried. **Action:** meet with the caretaking staff December 5, 2014 to inform of this decision.
 - b. Caretaking for the balance of the 2015 winter months: **Action:** Contact XX to provide cleaning coverage for the balance of the winter months with a winter cleaning schedule to be in effect. **Action:** Contact XX, XX and XX to arrange security coverage for the Park on a daily basis and for the clubhouse three times a week. These parties will be asked to submit an expense report monthly and will be remunerated on an hourly basis according to time expensed.

- d. Moving Forward: Options are open for new directions in approaching caretaking for RV Village. Many similar parks hire park staff for this job on a seasonal basis and 2015 will be a trial year for such plan as at Riverside RV Village. In January we will begin recruiting for full time caretakers for the months from April to October and part time caretakers for the winter months. Possible dates might be April 15th to Oct 15th for full coverage and Oct. 16th to April 14th for part time coverage.

6. Director Reports:

- a. Treasurer: There are still some invoices coming this month for repairs to the heater in the club car and repairs to the mobile.
- b. Rules and Regulations: Lot XX Estoppel: Trailer is not compliant. Lawyer must pay for the Estoppel which will state such. A revised Estoppel will not be issued until an easement is issued regarding the current placement of the trailer or the trailer is moved to be compliant.
- c. Maintenance: Furnace and taps in the shower of the mobile are in need of repair. Clubhouse repairs are complete.

7. Correspondence: none

- 8. Meeting Adjourned:** Don adjourned the meeting at 11:44 a.m. Board members remained to complete the Condo Fee mail out.