



Riverside RV Village

Condominium Corporation 9612304

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Sundre, Alberta T0M 1X0

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<http://www.riversidervillage.com>

Riverside Seller's Checklist

Disclaimer: The Board of Directors of Riverside RV Village herein known as the Board are not real estate professionals. They cannot (and will not) provide real estate advice or act as a realtor in a real estate transaction. This list is strictly provided to help owners (and/or their respective realtors) through their sale in Riverside. If you are engaging a realtor, they will take care of some of the tasks.

- Notify the Board of your intent to sell via email at riversidebod@riversidervillage.com.
- Contact the Board, to request a copy of the lot plan that already exists in your file and ENSURE that it is up to date and includes all measurements.
- Locate and mark your property pins and water shut off valve if applicable.
- Request a lot inspection by the Board to confirm compliance with current Rules and Regulations.
- If necessary, bring your lot into compliance and request the Board to complete a re-check.
- Direct potential buyers to www.riverrvillage.com for viewing Town of Sundre Bylaws, Riverside RV Bylaws and Rules and Regulations..
- Gather all manuals for your trailer, appliances and electronics that are included in the sale, include any invoices for items such as new shingles or other major upgrades

Once you have sold your property:

- Notify the Board of the sale and provide the Board with contact information for the new owner(s).
- Direct buyers to www.riversidervillage.com to access the Riverside Buyer's Checklist.
- Notify your insurance provider and utility providers (power, gas, propane, Satellite TV).